



TOM TINDALL  
Director

# County of Los Angeles INTERNAL SERVICES DEPARTMENT

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*"To enrich lives through effective and caring service"*

December 26, 2012

To: Audit Committee

From: Tom Tindall  
Director

A handwritten signature in dark ink, appearing to read "Tom Tindall", is written over the printed name and title.

Subject: **REVIEW OF BOARD POLICY NO. 4.060  
CONTRACT EXPENDITURE REDUCTION FLEXIBILITY**

Based on the request of the Executive Office of the Board, Internal Services Department in conjunction with the Chief Executive Office, has reviewed Board Policy 4.060, Contract Expenditure Reduction Flexibility. At this time, we are recommending two minor revisions: (1) under Responsible Department, identify Internal Services Department as the first responsible department, and (2) extend the sunset review date to March 31, 2017.

Attached is red-line version of the policy, as requested by the Executive Office.

If you have any questions regarding this request, please contact Joe Sandoval at (323) 267-2109 or [jsandoval@isd.lacounty.gov](mailto:jsandoval@isd.lacounty.gov).

TT:JS:LG:bg

Attachments

c: Executive Officer, Board of Supervisors  
Chief Executive Officer



# Los Angeles County BOARD OF SUPERVISORS POLICY MANUAL

Policy #:	Title:	Effective Date:
4.060	Contract Expenditures Reduction Flexibility	05/25/93

## PURPOSE

Provides the County with the flexibility to cancel contracts or reopen contract negotiations to achieve budget reductions, should it be necessary, due to the County's financial situation.

## REFERENCE

May 25, 1993 Board Order, [Synopsis 66](#)

June 23, 1993 Chief Administrative Memorandum, "[Contract Renegotiation Clauses](#)"

March 8, 1994 Board Order, [Synopsis 42](#)

## POLICY

Require all new or renewal consultant and all other contractor agreements to (including lease agreements) contain clauses that allow for cancellation or renegotiation downward consistent with County budget reductions.

## RESPONSIBLE DEPARTMENT

[Internal Services Department](#)

Chief Executive Office

[Internal Services Department](#)

## DATE ISSUED/SUNSET DATE

Issue Date: May 25, 1993

Review Date: May 20, 2004

Re-issue Date: April 16, 2009

[Review Date: December 18, 2012](#)

Sunset Review Date: May 25, 2003

Sunset Review Date: March 31, 2009

Sunset Review Date: March 31, 2013

[Sunset Review Date: March 31, 2017](#)